

Cllr. Andy Baker

15th December 2023

Dear Andy,

In accordance with the following extract from the Council's Constitution,

"Para 4.4.1 (8) Part 3.4 – All Assistant Directors, in consultation with the relevant Portfolio Holder, Management Team Member and the Assistant Director (Finance & IT), are authorised to decide the level of the annual discretionary fees and charges for their service (including any in-year changes that may be required) for inclusion within the Council's corporate schedule of fees and charges. Following the above consultation, an Officer decision must be published."

I am writing to seek your concurrence for the Planning Service's 2024/25 fees and charges (Appendix A). If you agree with the proposals outlined would you please sign below.

Cllr. Andy Baker

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Cllr. A. Baker
Portfolio Holder for Planning
Tendring District Council

Many thanks,
Kind regards,

Sharon

Sharon Harwood-Bee
Head of Planning Business & Policy